

R1.1 MEMBERSHIP APPLICATION FORM FOR KENYA FLOWER COUNCIL

COMPANY DETAILS			
Company Name:			
Post Office Address:		Postal code:	
Company Registration Number: (legal)			
KFC Registration Number:			
GLOBALG.A.P Registration Number: (where applicable)			
Company Contact Person's Name & Title:			
Contact Phone No.:			
E-mail Address:			
Company Website (where applicable):			
Farm Location: (supply sketch map & attach)			
County where the farm is located:			
Crops Grown by the farm:	Name of Crop	Area in Hectares	
	TOTAL AREA IN HECTARES		
Total No. of Employees:	No. Permanent Employees:	No. of Casual Employees:	

Reference: R1.1 Producer member application form	Prepared by: Membership manager	Approved by: CEO	Approved Date: 27-05-08	Revised Date: 24-01-2020	March 2020
--------------------------------------------------	------------------------------------	---------------------	----------------------------	-----------------------------	------------

Senior manager who is responsible for the implementation of applied Standard(s) at the farm.				
1. Name & Title:				
2. Contact Phone No.:				
3. E-mail Address:				
Certification applied for: Tick appropriately:	Flowers & Ornamentals Sustainability Standard – Silver Certification:		GLOBALG.A.P :	ANY OTHER CERTIFICATION (SPECIFY)
Certification Body:	The Kenya Flower Council	Yes	No	
If No above, name of Certification Body?				

APPLICATION PROCESS

A new member is required to pay 3months upfront while submitting the forms and the balance paid within the first 6months. Acknowledgement of the payments to be submitted with the duly filled membership application form and a receipt of the payments will be done by KFC within 7days.

MEMBERSHIP SUBSCRIPTION FEES

1. The subscription fee is based on the hectares under production and type of flower i.e. Roses, Non-Roses and Cuttings. (Refer to last page for the subscription model applicable).
2. Subscription invoicing will be done after Pre-audit or after 6months- whichever comes earlier.
3. The subscription fees take care of all costs arising from the operation of the certification scheme, lobbying and industry promotions, participation in private and public policy formulation initiatives, membership of KFC to local and international stakeholders such COLEACP; Union Fleurs, KEPSA, Floriculture Sustainability Initiative (FSI), among other administrative costs.
4. The producer who has been awarded Silver certification is eligible for GlobalG.A.P FO certificate at no extra audit costs provided the application is made before the audit. However, the producer will pay for costs associated with registration of the certification status on the GlobalG.A.P database for each certification year.
5. The cost arising out of other certification audits for other standards e.g. TN10 will be invoiced separately by KFC.
6. By signing this form, the producer has accepted to declare the area under production in writing for the purpose of computation of the subscription fees.
7. By signing this form, the producer agrees that the area under production declared by the producer is subject to verification by KFC from other independent sources, e.g. KEPHIS, HCD, among others.

Reference: R1.1 Producer member application form	Prepared by: Membership manager	Approved by: CEO	Approved Date: 27-05-08	Revised Date: 24-01-2020	March 2020
--------------------------------------------------	------------------------------------	---------------------	----------------------------	-----------------------------	------------

8. A producer will not be eligible for any service offered by KFC e.g. certification if their subscriptions are not paid up to date.
9. The producer loses membership of KFC if the subscription fees are not paid up beyond three months as per the Articles of Association.
10. Payment is done by a cheque payable to The Kenya Flower Council or directly to the following account;

Bank Code	57
Branch Code	016
Account No.	016 0059 9751 210
Account Name	The Kenya Flower Council-Main
Swift Code	IMBLKENA

ONLINE REGISTRATION FOR MEMBERS

As a requirement, every new member also registers on the certification platform to allow the council have relevant and timely industry and farm related data for advocacy and auditing purposes. To register, follow the below steps:

- Go to – <https://audits.kenyaflowercouncil.org/>
- Go to the blue band> Register as producer/breeder.
- The user name (email) and password must be remembered.
- Farm email MUST be the same as the email on farm manager's details.
- Wait for a confirmation email on the email you had registered with and click it.
- Sign in as a producer member with the email address and the password you had registered with and add more information as will be requested.
- If you have any challenges, please call 0733639524.

DECLARATION BY APPLICANT

1. The applicant company has accepted to abide by the terms and conditions of membership stated in the Kenya Flower Council Memorandum and Articles of Association, or any subsequent amendments thereof.
2. The **applicant** company directors have agreed to meet the requirements of the current Flowers and Ornamentals Sustainability Standard for Silver Certification and other applicable procedures governing the auditing process as specified in the normative documents of The Kenya Flower Council. The company has agreed to provide all the necessary information and to grant full access during the audit process. The company is free to apply for certification to other standards such as Gold certificate, GLOBALG.A.P etc. after attaining Silver Certification and to meet the requirements specified in the applicable standard applied before Certification is approved.

Reference: R1.1 Producer member application form	Prepared by: Membership manager	Approved by: CEO	Approved Date: 27-05-08	Revised Date: 24-01-2020	March 2020
--------------------------------------------------	------------------------------------	---------------------	----------------------------	-----------------------------	------------

3. The member has agreed with; and has signed, the R1.4-Terms of Agreement for joining The Kenya Flower Council.
4. The member has agreed to provide all the information required in the V1.0-KFC certification application and product registration form before the audit is carried out annually.

Name of Company	
Director:	
Signature:	
Date:	

Reference: R1.1 Producer member application form	Prepared by: Membership manager	Approved by: CEO	Approved Date: 27-05-08	Revised Date: 24-01-2020	March 2020
--------------------------------------------------	------------------------------------	---------------------	----------------------------	-----------------------------	------------

Producer Member Subscription Model

ROSES: Are categorized into three tiers

1. Below 10Ha the rate will be a minimum of Kes. 12,500/= P.M
2. Between 10 Ha and 15Ha an amount of Kes. 25,000/= P.M
3. Above 15Ha will be on a scale basis to mean: -
 - 3.1. Above (>)15Ha but below 50Ha will be charged a rate of Kes. 1,700 per Month Per Hectare
 - 3.2. Above >50 Ha but Below < 100Ha Will be charged a rate of Kes. 1,500 Per Month Per Hectare.
 - 3.3. Anything Above > 100 Ha @ Kes. 1,400 per Month Per Hectare

NON - ROSES: This has been categorized into three tiers

1. Below 10Ha the rate will be a minimum of Kes. 12,500/= P.M
2. Between 10 Ha and 20Ha an amount of Kes. 25,000/= P.M
3. Above 20Ha will be on a scale basis to mean: -
 - 3.1. Above (>)20Ha but below 50Ha will be charged a rate of Kes. 1,200 per Month Per Hectare
 - 3.2. Above >50 Ha but Below < 100Ha Will be charged a rate of Kes. 1,000 Per Month Per Hectare.
 - 3.3. Anything Above > 100 Ha @ Kes.800 per Month Per Hectare

CUTTINGS, BREEDERS AND PROPAGATORS: This has been categorized into three tiers

1. Below 3HA a minimum flat rate of Kes. 12,500/= P.M
2. Between 3HA and 15HA a flat rate of 25,000/= P.M
3. Anything above 15HA a rate of 1,700/= P.M per Hectare (Roses rate applies)

PRODUCER CONSOLIDATOR: This has been categorized into 2 tier according to annual turnover of the company.

1. Annual turnover of Below 50Million a flatrate of Kes. 50,000
2. Annual turnover of above 50Million a flatrate of Kes. 100,000

Reference: R1.1 Producer member application form	Prepared by: Membership manager	Approved by: CEO	Approved Date: 27-05-08	Revised Date: 24-01-2020	March 2020
--------------------------------------------------	------------------------------------	---------------------	----------------------------	-----------------------------	------------