

### R1.1 MEMBERSHIP APPLICATION FORM FOR KFC MEMBERS

Please complete this form and return it, along with the subscription fee details to the Kenya Flower Council offices.

COMPANY DETAILS			
Company Name:			
Post Office Address:		Postal code:	
Company Registration Number: (legal)			
KFC Registration Number:			
GLOBALG.A.P Registration Number: (where applicable)			
Company Contact Person's Name & Title:			
Contact Phone No.:			
E-mail Address:			
Company Website (where applicable):			
Farm Location: (supply sketch map & attach)			
County where the farm is located:			
Flowers and Ornaments Grown by the farm:			
Size of Farm in Hectares:		Total No. of Employees:	
<b>Senior manager who is responsible for the implementation of applied Standard(s) at the farm.</b>			
1. Name & Title:			
2. Contact Phone No.:			
3. E-mail Address:			
Certification applied for: Tick appropriately:	Flowers & Ornaments Sustainability Standard – Silver Certification:		GLOBALG.A.P :
Certification Body:	The Kenya Flower Council	Yes	No
If No above, name of Certification Body?			

**APPLICATION FEE**

A new member pays an application fee of Kshs 30,000. Acknowledgement of the application by KFC is made within 14 days upon receipt.

**MEMBERSHIP SUBSCRIPTION FEES**

1. The subscription fee is based on the tonnage produced monthly at a rate set by the KFC Board of Directors. Currently the applicable fee is KES 500 per tonne produced.
2. The producer is supposed to declare tonnages on a monthly basis starting from the month the pre-audit is conducted or 3<sup>rd</sup> month from the date of joining whichever comes earlier. The tonnage should be declared by the 15<sup>th</sup> day of the month following the month of declaration.
3. The subscription fees take care of all costs arising from the operation of the certification scheme, lobbying and industry promotions, participation in private and public policy formulation initiatives, membership of KFC to local and international stakeholders such COLEACP; Union Fleurs, KEPISA, Floriculture Sustainability Initiative (FSI), among other administrative costs.
4. The producer who has been awarded Silver certification is eligible for GlobalG.A.P FO certificate at no extra audit costs provided the application is made before the audit. However, the producer will pay for costs associated with registration of the certification status on the GlobalG.A.P database for each certification year.
5. The cost arising out of other certification audits for other standards e.g. TN10 will be invoiced separately by KFC.
6. By signing this form, the producer has accepted to declare the above tonnage in writing for the purpose of computation of the subscription fees.
7. By signing this form, the producer agrees that the tonnage declared by the producer is subject to verification by KFC from other independent sources, e.g. KEPHIS, HCD, among others.
8. On declaration of the tonnage, an invoice will be sent to the producer for payment to KFC. A producer will not be eligible for any service offered by KFC e.g. certification if their subscriptions are not paid up to date.
9. The producer loses membership of KFC if the subscription fees are not paid up beyond three months as per the Articles of Association.
10. Payment is done by a cheque payable to The Kenya Flower Council or directly to the following account;
 

Bank Code	57
Branch Code	016
Account No.	016 0059 9751 210
Account Name	The Kenya Flower Council-Main
Swift Code	IMBLKENA

**DECLARATION BY APPLICANT**

1. The applicant company has accepted to abide by the terms and conditions of membership stated in the Kenya Flower Council Memorandum and Articles of Association, or any subsequent amendments thereof.
2. The **applicant** company directors have agreed to meet the requirements of the current Flowers and Ornamentals Sustainability Standard for Silver Certification and other applicable procedures governing the auditing process as specified in the normative documents of The Kenya Flower Council. The company has agreed to provide all the necessary information and to grant full access during the audit process. The company is free to apply for certification to other standards such as Gold certificate, GLOBALG.A.P etc after attaining Silver Certification and to meet the requirements specified in the applicable standard applied before Certification is approved.
3. The member has agreed with; and has signed, the R1.4-Terms of Agreement for joining The Kenya Flower Council.
4. The member has agreed to provide all the information required in the V1.0-KFC certification application and product registration form before the audit is carried out annually.

<b>Name of Company Director:</b>	
<b>Signature:</b>	
<b>Date:</b>	

**KFC WELCOMES YOU ON BOARD!**

Kenya Flower Council Certification Scheme Quality System Regulations – R1.1-Membership application form for kfc members			
Approved by CEO on: Approved: 09-08-08	Revised: May 2016	Re-approved: 15 <sup>th</sup> May 2016	Version: May 2016